



Auburn-DeKalb Executive Airport

DeKalb County Airport Authority

2710 County Road 60 STE 200 | Auburn, IN 46706-9568

Jess Myers, President
Jerry Korchyk, Vice President

John Chalmers, Member
Don Tribbett, Attorney

John Kruse, Member
Randy Fox, Secretary

MINUTES

April 17, 2026

DeKalb County Airport Authority Scheduled Meeting: The DeKalb County Airport Authority met for the regular monthly meeting which began at 1:00 pm. In attendance at the meeting were; Myers, Korchyk, Fox, Kruse, Airport Attorney Tribbett, John Feister from BF&S, Scotty Hepler from Sweet Aviation, Commissioner Dooley, Airport Manager Couchman, and Assistant Manager Hoit. Myers opened the meeting with the Pledge of Allegiance.

Agenda: Myers presented the April 17, 2026 Agenda for approval. Korchyk made a motion to approve the agenda with the change, with a second from Kruse. The motion passed unanimously.

Minutes: Myers presented the March 2026 meeting minutes for approval. Korchyk made a motion to approve the meeting minutes, with a second from Kruse. The motion passed unanimously.

Claims: Myers presented the April 2026 claims for approval. Fox made a motion to approve the claims, with a second from Kruse. The motion passed unanimously.

FBO Brief: Hepler reported for the month of March they have sold 13,916 gallons of Jet-A, and 2,628.29 gallons of AvGas. There were 7 aircraft rentals, 39 training sessions, and 9 simulator sessions, and 1 check ride. There were 16 maintenance jobs last month.

Manager's Brief: Couchman introduced Dan Grosjean from Campbell & Fetter Bank. Dan introduced a resolution naming Board Officers for bank actions as follows: Jess Myers - President, Jerry Korchyk – Vice President, Randy Fox – Secretary, Russ Couchman – Treasurer. Korchyk made a motion to approve the Resolution stating Board officers as of current year 2026, with a second from Fox. The motion passed unanimously. He then provided the previously approved T-hangar Construction Loan Promissory Note for signature.

Couchman asked Hepler to brief the Board on what he learned with regard to the Civil Air Patrol lease. Hepler stated that the flight crew would need to cover the cost of the lease if we were to charge them. After some discussion, Kruse made a motion to continue the current practice of not charging the Civil Air Patrol for hangar space, with a second from Korchyk. The motion passed unanimously.

Couchman introduced Resolution 2026R-2, the annual transfer of \$167,065.00 in unobligated General Fund cash to the Rainy Day Fund and Resolution 2026R-3, the annual transfer of \$41,292.00 in unobligated cash from the General Fund to the Airport Cumulative Building Fund. Fox made a motion to adopt Resolution 2026R-2, with a second from Korchyk. The motion passed unanimously. Korchyk made a motion to adopt Resolution 2026R-3, with a second from Fox. The motion passed unanimously.

Couchman presented the IT Services bids for discussion and made a recommendation to go with TriCore. After some discussion, the Board asked Couchman and Tribbett to work through some issues with the agreement TriCore supplied and to bring a satisfactory agreement back to them at the May Board meeting.

Consultant/Engineer Report: Feister asked for Board action to approve AIP39 PR4F in the amount of \$67,781.32 with \$54,892.95 Federal, and \$1,444. (5%) State and Local. Korchyk made the motion to approve AIP39 PR4f with a second from Kruse. The motion passed unanimously.

He then asked for board action to approve advertising Reconstruct Runway 9-27 project (5,000 of 7,105'). Kruse made a motion to approve advertising Reconstruct Runway 9-27, with a second from Fox. The motion passed unanimously.

He then asked for Board action to approve Work Order 6: Reconstruct Runway 9-27 (5,000 of 7,105') Construction Administration and Inspection in the amount of \$256,730.00. Korchyk made a motion to approve Work Order 6, with a second from Fox. The motion passed unanimously.

Finally, he asked for approval on Shawnee Construction Progress Estimate No. 1 in the amount of \$83,959.19. Kruse made the motion to approve Shawnee Construction Progress Estimate No. 1 with a second from Korchyk. The motion passed unanimously. There was some discussion about paying Progress Estimate #1 to Shawnee ahead of the next meeting and the Board agreed staff should do so. This payment will also be on the May claims docket.

Attorney Brief: None.

Board Member Briefs: Kruse stated he is still working on getting prices for a study looking into the feasibility of a new exit off I69. He will have more information soon. Fox briefed the Board on operations for March, 70 jets, 83 helicopters, 86 multi-engine and 886 single-engine aircraft.

Upcoming Events: Vintage breakfast 4-25, Young Eagles 5-2 and 5-16, airport equipment cleaning by Vintage 5-9.

Public Comments: None

Adjournment: The meeting was adjourned at 2:52 p.m.

**Next meeting May 15, 2026
Public Meeting at 1:00 PM
DeKalb County Airport
Glenn Rieke Terminal Building**

Jess Myers – President

Jerry Korchyk – Vice President

John Chalmers – Member

John Kruse – Member

Randy Fox – Secretary