



# Auburn-DeKalb Executive Airport

## DeKalb County Airport Authority

2710 County Road 60 STE 200 | Auburn, IN 46706-9568

Jess Myers, President  
Jerry Korchyk, Vice President

John Chalmers, Member  
Don Tribbett, Attorney

John Kruse, Member  
Randy Fox, Secretary

### MINUTES

February 20, 2026

**DeKalb County Airport Authority Scheduled Meeting:** The DeKalb County Airport Authority met for the regular monthly meeting which began at 1:00 pm. In attendance at the meeting were; Myers, Korchyk, Fox, Chalmers (Virtually), Kruse, Airport Attorney Tribbett, John Feister from BF&S, Scotty Hepler from Sweet Aviation, new County Council Liaison Chris Krafft and his wife Judy, Airport Manager Couchman, and Assistant Manager Hoit. Myers opened the meeting with the Pledge of Allegiance.

**Agenda:** Myers presented the February 20, 2026 Agenda for approval. Fox made a motion to approve the agenda with the change, with a second from Korchyk. On a rollcall vote, Myers – Aye, Chalmers – Aye, Korchyk – Aye, Kruse – Not present, Fox – Aye. The motion passed unanimously.

**Minutes:** Myers presented the December 19, 2025 meeting minutes for approval. Korchyk made a motion to approve the meeting minutes, with a second from Fox. On a rollcall vote, Myers – Aye, Chalmers – Aye, Korchyk – Aye, Kruse – Not present, Fox – Aye. The motion passed unanimously.

**Claims:** Myers presented the January 2026 claims for approval. Korchyk made a motion to approve the claims, with a second from Chalmers. On a rollcall vote, Myers – Aye, Chalmers – Aye, Korchyk – Aye, Kruse – Not present, Fox – Aye. The motion passed unanimously.

**FBO Brief:** Hepler reported for the month of January they have sold 12,050 gallons of Jet-A, and 1,403.14 gallons of AvGas. There were 6 aircraft rentals, 28 training sessions, and 7 simulator sessions. There were 5 maintenance jobs last month.

**Manager's Brief:** Couchman briefed the Board that Tribbett claim #14321 in the amount of \$10,937.50 from October 18, 2023 was paid out of General Fund 101001311 Legal Fees and

should have been paid out of AIP36, and Tribbett Claim #14142 in the amount of \$1,625.00 from August 18, 2023 was paid out of Rainy Day Fund 245001490 and should have been paid out of AIP36. He then asked the Board to transfer \$12,562.50 from AIP36 to the General Fund representing both above claims and then to transfer \$9,819.42 from Rainy Infrastructure to AIP36 representing our local share of the grant and thereby creating a zero balance and closing the grant out. Korchyk made a motion to transfer \$12,562.50 from AIP36 to the General Fund and to transfer \$9,819.42 from Rainy Infrastructure to AIP36, seconded by Chalmers. On a rollcall vote, Myers – Aye, Chalmers – Aye, Korchyk – Aye, Kruse – Aye, Fox – Aye. The motion passed unanimously.

He asked the Board amend the motion from January to moving \$16,277.82 from Rainy Day Appropriated rather than Unappropriated to Grant Fund AIP35, and to move \$18,946.40 from Rainy Day Appropriated rather than Unappropriated to Grant Fund AIP37. This change is due to the Airport Accountant, Charlene Brown, making the suggestion.

Fox made a motion to approve transferring \$16,277.82 from Rainy Day Appropriated to Grant Fund AIP35, and to transfer \$18,946.40 from Rainy Day Appropriated to Grant Fund AIP37, with a second by Chalmers. On a rollcall vote, Myers – Aye, Chalmers – Aye, Korchyk – Aye, Kruse – Aye, Fox – Aye. The motion passed unanimously.

He then presented the Gateway Annual Financial Report to the Board and asked them to approve it for submission in Gateway and direct President Myers to sign the cover page. Korchyk made the motion to approve the Annual Financial Report for submission and direct Myers to sign, seconded by Kruse. On a rollcall vote, Myers – Aye, Chalmers – Aye, Korchyk – Aye, Kruse – Aye, Fox – Aye. The motion passed unanimously.

He then presented research on a new truck chassis and build which included the low quote on the chassis of \$123,916.65 and stated that he has one quote returned on the build and is expecting the second shortly. He asked the Board to approve both purchases with a total not-to-exceed of \$267,909.65. Kruse made a motion to approve both purchases, once the second quote comes in, with a not to exceed amount of \$267,909.65, with a second from Korchyk. On a rollcall vote, Myers – Aye, Chalmers – Aye, Korchyk – Aye, Kruse – Aye, Fox – Aye. The motion passed unanimously.

Couchman then presented the low quote on IT Services recently received. Upon some discussion, Couchman was directed to get further quotes and third-party input, and bring this item back to the Board at the March meeting.

He then presented the elevator maintenance agreement from American Elevator in the amount of \$200.00 per quarter for 5-years, which includes the required annual inspection and certification for Board action. He stated that he reached out to three providers, only two responded, and American was the clear winner of the quote. Korchyk made a motion to approve Couchman signing the 5-year agreement with American Elevator for \$200.00 per quarter, with a second from Chalmers. On a rollcall vote, Myers – Aye, Chalmers – Aye, Korchyk – Aye, Kruse – Aye, Fox – Aye. The motion passed unanimously.

Finally he asked the Board for their action on creating a deadline for current T-hangar tenants in the old west-end units to be vacated. After some discussion, it was decided that we let the tenants know they will have 30-days from the occupancy availability of the new hangars to move from the old hangars. While this timeline is slightly vague, it is the best way to handle the situation since we don't know exactly when the new units will be available, and there will be three separate occupancy dates as the new units come online. It is suggested that the tenants that do not plan on staying on the airport start looking for alternative homes for the aircraft now. Kruse made a motion to give the west-end T-hangar tenants notice that they will have 30-days from the certified occupancy date of the new hangars to vacate their existing hangars, with a second from Korchyk. On a rollcall vote, Myers – Aye, Chalmers – Aye, Korchyk – Aye, Kruse – Aye, Fox – Aye. The motion passed unanimously.

**Consultant/Engineer Report:** None.

**Attorney Brief:** Tribbett briefed the Board on several contracts noted above during the time they were being discussed.

**Board Member Briefs:** None.

**Upcoming Events:** Hepler stated that Lunch On the Fly will be starting up again soon.

**Public Comments:** None

**Adjournment:** The meeting was adjourned at 2:20 p.m.

**Next meeting March 20, 2026  
Public Meeting at 1:00 PM  
DeKalb County Airport  
Glenn Rieke Terminal Building**

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Jess Myers – President

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Jerry Korchyk – Vice President

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John Chalmers – Member

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John Kruse – Member

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Randy Fox – Secretary