



# Auburn-DeKalb Executive Airport

## DeKalb County Airport Authority

2710 County Road 60 STE 200 | Auburn, IN 46706-9568

Jess Myers, President  
Jerry Korczyk, Vice President

John Chalmers, Member  
Don Tribbett, Attorney

John Kruse, Member  
Randy Fox, Secretary

### MINUTES

October 17, 2025

**DeKalb County Airport Authority Scheduled Meeting:** The DeKalb County Airport Authority met for the regular monthly meeting which began at 1:00 pm. In attendance at the meeting were; Myers, Korczyk, Fox, Kruse, Chalmers (virtually), Airport Attorney Tribbett, John Feister from BF&S (virtually), Scotty Hepler from Sweet Aviation, County Commissioner Kellen Dooley, Airport Manager Couchman, and Assistant Manager Hoit. Myers opened the meeting with the Pledge of Allegiance.

**Agenda:** Myers presented the October 17, 2025 Agenda for approval. Korczyk made a motion to approve the agenda, with a second from Fox. On a rollcall vote, Myers – Aye, Chalmers – Aye, Korczyk – Aye, Kruse – Aye, Fox – Aye. The motion passed unanimously.

**Minutes:** Myers presented the September 19, 2025 meeting minutes for approval. Korczyk made a motion to approve the meeting minutes, with a second from Fox. On a rollcall vote, Myers – Aye, Chalmers – Aye, Korczyk – Aye, Kruse – Aye, Fox – Aye. The motion passed unanimously.

**Claims:** Myers presented the October 2025 claims for approval. Due to a cyber incident at the County level that has affected the DCAA, there was no Claims Docket for approval, so Hoit read the claims aloud. Fox made a motion to approve the claims, with a second from Korczyk. On a rollcall vote, Myers – Aye, Chalmers – Aye, Korczyk – Aye, Kruse – Aye, Fox – Aye. The motion passed unanimously.

**FBO Brief:** Hepler reported for the month of September they have sold 15,696 gallons of Jet-A, (CAA 3,490 gal) and 3,865.67 gallons of AvGas. There were 19 aircraft rentals, 39 training sessions, and 10 simulator sessions, and 2 discovery flights. There were 32 maintenance jobs last month. Myers asked if Sweet has always hosted an intern. Hepler stated that they had one the

first year they were open, none the second and currently two. Kruse asked if a year-to-year comparison could be presented in the reports. Hepler agreed to do so.

**Manager's Brief:** Couchman presented the October to-date Facebook posts that have been posted by our marketing consultant. He stated that these same posts will be put on our webpage in the future.

**Consultant/Engineer Report:** Feister asked for Board Action to submit AIP36 grant closeout request to the FAA. Korchyk made a motion to approve submitting AIP36 grant closeout letter as drafted, seconded by Chalmers. On a rollcall vote, Myers – Aye, Chalmers – Aye, Korchyk – Aye, Kruse – Aye, Fox – Aye. The motion passed unanimously.

He asked for Board Action to submit AIP38 PR6 FAA credit memo in the amount of \$465.20. Fox made a motion to approve AIP38 PR6 credit memo as drafted, with a second from Chalmers. On a rollcall vote, Myers – Aye, Chalmers – Aye, Korchyk – Aye, Kruse – Aye, Fox – Aye. The motion passed unanimously.

He asked for Board Action to submit AIP38 PR7 FAA reimbursement in the amount of \$999,669 total, \$899,702 federal, \$49,957.61 5% state and \$50,009.39 5% local. Kruse made a motion to approve AIP38 PR7 pay request as drafted, with a second from Korchyk. On a rollcall vote, Myers – Aye, Chalmers – Aye, Korchyk – Aye, Kruse – Aye, Fox – Aye. The motion passed unanimously.

He asked for Board Action to submit the annual Federal Financial Report SF425 for all open grants to the FAA. Chalmers made a motion to approve submitting the SF425 for all open grants, with a second from Korchyk. On a rollcall vote, Myers – Aye, Chalmers – Aye, Korchyk – Aye, Kruse – Aye, Fox – Aye. The motion passed unanimously.

He then briefed the Board on the Three 6-unit T-hangar project bid opening. He stated that the bids were fairly competitive. The low bid was Shawnee Construction in the amount of \$3,261,000.00. He asked for Board Action to approve the Notice of Award for the Three 6-unit T-hangar project to Shawnee Construction. After some discussion, it was decided that the Board would table the Notice of Award until the November meeting to allow financing to be put into place.

He also briefed the Board on the outstanding items from the 2013 FONSI for the Runway Extension project. He stated that the FAA is asking that we place baffles on the approach lights, and to plant tree's on a 1-1 basis for the tree's that were destroyed. BF&S is working with FAA maintenance/engineering services on baffles and will have a further brief at a later date. They are also talking to IDEM about a tree planting plan and will also have further reports at a later date.

**Attorney Brief:** None.

**Board Member Briefs:** None.

**Upcoming Events:** Equipment cleaning on the 18<sup>th</sup>, and Scairport on the 25<sup>th</sup> starting at 1:00pm.

**Public Comments:** Commissioner Dooley stated that there are talks of updating the TIF districts in the County and asked if we would be interested in being included again, and

increasing the amount of Authority owned land included in the TIF. The Board agreed to let Commissioner Dooley know their desires in the coming months.

**Adjournment:** The meeting was adjourned at 2:34 p.m.

**Next meeting November 21, 2025  
Public Meeting at 1:00 PM  
DeKalb County Airport  
Glenn Rieke Terminal Building**

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Jesse Myers – President

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Jerry Korczyk – Vice President

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John Chalmers – Member

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John Kruse – Member

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Randy Fox – Secretary