



Auburn-DeKalb Executive Airport

DeKalb County Airport Authority

2710 County Road 60 STE 200 | Auburn, IN 46706-9568

Jess Myers, President
Jerry Korchyk, Vice President

John Chalmers, Member
Don Tribbett, Attorney

John Kruse, Member
Randy Fox, Secretary

MINUTES

September 19, 2025

DeKalb County Airport Authority Scheduled Meeting: The DeKalb County Airport Authority met for the regular monthly meeting which began at 1:00 pm. In attendance at the meeting were; Myers, Korchyk, Fox, Chalmers (virtually), Airport Attorney Tribbett, John Feister from BF&S, Scotty Hepler from Sweet Aviation, County Council Member Rick Collins, Airport Manager Couchman, and Assistant Manager Hoit (virtually). Also in attendance was community member Lara Gaerte. Myers opened the meeting with the Pledge of Allegiance.

Agenda: Myers presented the September 19, 2025 Agenda for approval. Korchyk made a motion to approve the agenda, with a second from Fox. On a rollcall vote, Myers – Aye, Chalmers – Aye, Korchyk – Aye, Fox – Aye. The motion passed unanimously.

Minutes: Myers presented the August 15, 2025 meeting minutes for approval. Korchyk made a motion to approve the meeting minutes, with a second from Fox. On a rollcall vote, Myers – Aye, Chalmers – Abstain, Korchyk – Aye, Fox – Aye. The motion passed unanimously.

Claims: Myers presented the September 2025 claims docket for approval. Korchyk made a motion to approve the claims, with a second from Fox. The motion passed unanimously.

FBO Brief: Hepler reported for the month of August they have sold 15,217 gallons of Jet-A, (CAA 3,490 gal) and 4,027.85 gallons of AvGas. There were 16 aircraft rentals, 28 training sessions, and 7 simulator sessions, 2 check rides, and 5 discovery flights. There were 10 maintenance jobs last month.

Consultant/Engineer Report: Feister started with the DBE Hearing. This is to adopt the FY26-FY28 DBE Program and DBE Goal. He stated that the DeKalb County Airport Authority has established a disadvantaged business enterprise program in accordance with the regulations of the US Department of Transportation, 49 CFR Part 26. The DeKalb County Airport Authority has received financial assistance from the Federal Department of Transportation, and as a condition of receiving this assistance, the Authority has signed an assurance that it will comply with 49 CFR Part 26. He then went over the methodology for establishing the new goal, which is 1.7%. He asked for public comment and if so, that those comments be submitted in writing on the supplied sheet. There were no comments. Feister closed the hearing and asked for action to adopt the Plan and Goal. Korchyk made a motion to adopt the Plan and Goal, with a second from Fox. On a rollcall vote, Myers – Aye, Chalmers – Aye, Korchyk – Aye, Fox – Aye. The motion passed unanimously.

Feister asked for Board Action to submit AIP38 PR5 for FAA reimbursement in the amount of \$410,877.93 total, \$361,690 90% Federal, \$20,094 5% State and Local. Korchyk made a motion to approve AIP38 PR5, with a second from Chalmers. On a rollcall vote, Myers – Aye, Chalmers – Aye, Korchyk – Aye, Fox – Aye. The motion passed unanimously.

He asked for Board Action to approve Work Order 3, Reconstruct Runway 9-27 Pavement (5,000') – Design, in the amount of \$138,600.00. Korchyk made a motion to approve Work Order 3, with a second from Fox. On a rollcall vote, Myers – Aye, Chalmers – Aye, Korchyk – Aye, Fox – Aye. The motion passed unanimously.

He then asked for Board action to approve Work Order 4, Environmental Coordination for T-hangar Removal in the amount of \$6,200.00. Korchyk made a motion to approve Work Order 4, with a second from Chalmers. On a rollcall vote, Myers – Aye, Chalmers – Aye, Korchyk – Aye, Fox – Aye. The motion passed unanimously.

He then briefed the Board that paving is behind schedule and is expected to be completed to include painting by the second week of November. Electrical is ahead of schedule with all lights completed from A to A5 with the circuit turned back on. The seeding should be complete by the end of the day today, he stated.

He reminded the Board that the CIP plan will be due in the coming months. He recommends no changes. Along those lines, INDOT and FAA would like to meet on Thursday Oct 23, 10:15 – 11:00am at the INDOT offices in Indianapolis. Korchyk and Fox indicated that they would like to attend.

Manager Brief: None.

Attorney Brief: Tribbett stated that he answered a question Couchman had on why the Airport Authority could not be found on the Secretary of State's website. This question was raised by an insurance broker working on a competitive quote for airport insurance. He explained that no municipal body in Indiana will be found on the Secretary of State's website and that the Airport Authority was formed by ordinance or resolution of the County.

Board Member Briefs: Korchyk asked if Open Door is required to get multiple bids on projects. Tribbett stated that while he did not have a chance look at the contract, he does not

believe they are required to do so. Hoit stated that he doesn't think they are required to get multiple quotes, but they do.

Fox reported that for the month of July there were 107 business jets, 107 helicopter operations, 83 multiengine ops and 1,376 single engine operations for a total of 1,673.

Upcoming Events: None.

Public Comments: Hepler stated that if there are future extended closures, Sweet may need to seek lost revenue. Feister explained that the future runway rehabilitation is a different kind of project, and no issues are expected.

Gaerte asked if the old hangars needed to come down prior to runway reconstruction. Feister explained that they most likely will be down prior to the runway reconstruction, but if they are not, this will not stop or slow down the runway project. There may be temporary changes to the plan for taxiway A2, but it will not change the schedule.

Adjournment: The meeting was adjourned at 1:44 p.m.

**Next meeting October 17, 2025
Public Meeting at 1:00 PM
DeKalb County Airport
Glenn Rieke Terminal Building**

Jesse Myers – President

Jerry Korchyk – Vice President

John Chalmers – Member

John Kruse – Member

Randy Fox – Secretary