



DeKalb County Airport Authority

2710 County Road 60 STE 200 | Auburn, IN 46706-9568

Jess Myers, President
Jerry Korchyk, Vice President

John Chalmers, Member
Don Tribbett, Attorney

John Kruse, Member
Randy Fox, Secretary

MINUTES

June 20, 2025

DeKalb County Airport Authority Scheduled Meeting: The DeKalb County Airport Authority met for the regular monthly meeting which began at 1:00 pm. In attendance at the meeting were; Myers, Korchyk, Fox, Couchman, Hoit, Airport Attorney Tribbett, John Feister from BF&S, Scotty Hepler from Sweet Aviation, with Chalmers attending virtually. Also in attendance was community member Lara Gaerte. Myers opened the meeting with the Pledge of Allegiance.

Agenda: Myers presented the June 20, 2025 Agenda for approval. Korchyk made a motion to approve the agenda with the change, with a second from Chalmers. On a rollcall vote, Myers – Aye, Chalmers – Aye, Korchyk – Aye, Fox – Aye. The motion passed unanimously.

Minutes: Myers presented the May 16, 2025 meeting minutes for approval. Fox made a motion to approve the meeting minutes, with a second from Korchyk. On a rollcall vote, Myers – Aye, Chalmers – Aye, Korchyk – Aye, Fox – Aye. The motion passed unanimously.

Claims: Myers presented the June 2025 claims docket for approval. Korchyk made a motion to approve the claims, with a second from Fox. On a rollcall vote, Myers – Aye, Chalmers – Aye, Korchyk – Aye, Fox – Aye. The motion passed unanimously.

Marketing: The Board discussed the updated logo designs from Crown Jewel and decided to table the item until they could hear from absent Board member Kruse. There were several changes that Couchman was to seek once he heard from Kruse.

FBO Brief: Hepler stated for the month of May they have sold 6,078 gallons of Jet-A, (CAA 686 gal) and 3,411.38 gallons of AvGas. There were 9 aircraft rentals, 43 training sessions, and 6 simulator sessions, 1 check ride, and 3 discovery flights. There were 14 maintenance jobs last month.

Manager Brief: Couchman presented the written response from the Airport Authority Insurance Broker on insurance for DPE's wanting to rent or borrow space at the Airport, as the Board requested at the last meeting. After some discussion, no action was taken to change the policy of requiring insurance in order to lease or loan space to DPE's. This does not change the fact that they can use any public space or any space that is loaned, leased, or temporarily rented to them by the FBO.

Consultant/Engineer Report: Feister asked for Board Action to submit AIP37 PR3 for FAA reimbursement: \$107,935.26 total, \$97,142 90% Federal, \$5,396 State and Local. Fox made a motion to approve submitting AIP37 PR3 for FAA reimbursement with a second from Korchyk. On a rollcall vote, Myers – Aye, Chalmers – Aye, Korchyk – Aye, Fox – Aye. The motion passed unanimously.

He asked for Board action to approve Change Order 1 with Michiana Contracting for the AWOS/Beacon project in the amount of \$3,085. Korchyk made a motion to approve Change Order 1 with Michiana on the AWOS/Beacon Project in the amount of \$3,085 with a second from Chalmers. On a rollcall vote, Myers – Aye, Chalmers – Aye, Korchyk – Aye, Fox – Aye. The motion passed unanimously.

He asked for Board action to Certificate of Substantial Completion and Construction Project Final Acceptance for the AWOS/Beacon project. Korchyk made a motion approve the Certificate of Substantial Completion and Construction Project Final Acceptance for the AWOS/Beacon project with a second from Fox. On a rollcall vote, Myers – Aye, Chalmers – Aye, Korchyk – Aye, Fox – Aye. The motion passed unanimously.

And he asked for Board Action to approve the GME Testing proposal for geotechnical investigation of the southside development area in the amount of \$12,900. Korchyk made a motion to approve the GME Testing proposal for \$12,900 with a second from Fox. On a rollcall vote, Myers – Aye, Chalmers – Aye, Korchyk – Aye, Fox – Aye. The motion passed unanimously.

Feister briefed the Board on various projects ongoing.

Attorney Brief: None.

Board Member Briefs: None.

Upcoming Events: None.

Public Comments: None.

Adjournment: The meeting was adjourned at 2:15 p.m.

**Next meeting July 18, 2025
Public Meeting at 1:00 PM
DeKalb County Airport
Glenn Rieke Terminal Building**

Jesse Myers – President

Jerry Korchyk – Vice President

John Chalmers – Member

John Kruse – Member

Randy Fox – Secretary