



# DeKalb County Airport Authority

2710 County Road 60 STE 200 | Auburn, IN 46706-9568

Jess Myers, President  
Jerry Korczyk, Vice President

John Chalmers, Member  
Don Tribbett, Attorney

John Kruse, Member  
Randy Fox, Secretary

## MINUTES

May 16, 2025

**DeKalb County Airport Authority Scheduled Meeting:** The DeKalb County Airport Authority met for the regular monthly meeting which began at 1:00 pm. In attendance at the meeting were; Myers, Korczyk, Fox, Couchman, Hoit, Airport Attorney Tribbett, John Feister from BF&S, Brandon Graber from Sweet Aviation, with Chalmers and Kruse attending virtually. Myers opened the meeting with the Pledge of Allegiance.

**Agenda:** Myers presented the May 16, 2025 Agenda for approval with one change. He would like to move the Marketing section up to just after the Claims section. Fox made a motion to approve the agenda with the change, with a second from Korczyk. On a rollcall vote, Myers – Aye, Chalmers – Aye, Kruse – Aye, Korczyk – Aye, Fox – Aye. The motion passed unanimously.

**Minutes:** Myers presented the April 18, 2025 meeting minutes for approval. Korczyk made a motion to approve the meeting minutes, with a second from Fox. On a rollcall vote, Myers – Aye, Chalmers – Aye, Kruse – Aye, Korczyk – Aye, Fox – Aye. The motion passed unanimously.

**Claims:** Myers presented the May 2025 claims docket for approval. Korczyk made a motion to approve the claims, with a second from Chalmers. On a rollcall vote, Myers – Aye, Chalmers – Aye, Kruse – Aye, Korczyk – Aye, Fox – Aye. The motion passed unanimously.

**Marketing:** Justin Sheehan from Crown Jewel introduced Evan Delagrange who attended the meeting virtually. Evan walked through each of the logo designs and explained, in detail, the

logic and art behind them. After some conversation each of the Board Members and staff named their top three favorites. After the tally the top was #5, the second was #6 and the third was #3. These three were further discussed and potential changes suggested. Evan will work on these three and possibly a fourth and get back to us at our next meeting.

**FBO Brief:** Graber stated for the month of April they have sold 13,823 gallons of Jet-A, (CAA 700 gal) and 3,437.11 gallons of AvGas. There were 4 aircraft rentals, 12 training sessions, and 3 simulator sessions. There were 19 maintenance jobs last month.

**Manager Brief:** Couchman asked the Board to approve an additional appropriation to the Airport Cumulative Building Fund – 425001450 in the amount of \$989,755.78. The fund currently has \$1,188,139.72. Fox made a motion to approve the additional appropriation with a second from Chalmers. On a rollcall vote, Myers – Aye, Chalmers – Aye, Korchyk – Aye, Fox – Aye. The motion passed unanimously. Kruse had dropped out of the virtual conference momentarily.

**Consultant/Engineer Report:** Feister asked for Board Action to submit AIP37 PR2 for FAA reimbursement: \$155,484.07 total, \$139,935 90% Federal, \$7,774.20 State and Local.. Korchyk made a motion to approve submitting AIP37 PR2 for FAA reimbursement with a second from Fox. On a rollcall vote, Myers – Aye, Chalmers – Aye, Kruse – Aye, Korchyk – Aye, Fox – Aye. The motion passed unanimously.

He asked for Board action to submit AIP38 PR2 for FAA reimbursement: \$11,916.02 total, \$10,724 90% Federal, \$596 5% State and Local. Fox made a motion to approve submitting AIP38 PR2 for FAA reimbursement with a second from Chalmers. On a rollcall vote, Myers – Aye, Chalmers – Aye, Kruse – Aye, Korchyk – Aye, Fox – Aye. The motion passed unanimously.

He asked for Board action to issue Notice to Proceed for E&B Paving for the Taxiway A Paving and Lighting Project. Korchyk made a motion to approve issuing Notice to Proceed for E&B Paving for the Taxiway A Paving and Lighting Project with a second from Chalmers. On a rollcall vote, Myers – Aye, Chalmers – Aye, Kruse – Aye, Korchyk – Aye, Fox – Aye. The motion passed unanimously.

Feister briefed the Board on various projects ongoing.

**Attorney Brief:** None.

**Board Member Briefs:** Korchyk asked that the policy on barring DPE's from using the Conference Room be readdressed. Couchman stated that he would reach back out to our insurance company to see if anything has changed and get documentation in writing, one way or the other and bring it back to the Board.

**Upcoming Events:** Lunch on the Fly has started.

**Public Comments:** None.

**Adjournment:** The meeting was adjourned at 2:32 p.m.

**Next meeting June 20, 2025  
Public Meeting at 1:00 PM  
DeKalb County Airport  
Glenn Rieke Terminal Building**

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Jesse Myers – President

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Jerry Korchyk – Vice President

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John Chalmers – Member

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John Kruse – Member

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Randy Fox – Secretary