



DeKalb County Airport Authority

2710 County Road 60 STE 200 | Auburn, IN 46706-9568

Jess Myers, President
Jerry Korchyk, Vice President

John Chalmers, Member
Don Tribbett, Attorney

John Kruse, Member
Randy Fox, Secretary

MINUTES

March 14, 2025

DeKalb County Airport Authority Scheduled Meeting: The DeKalb County Airport Authority met for the regular monthly meeting which began at 1:00 pm. In attendance at the meeting were; Myers, Chalmers, Korchyk, Fox, Kruse, Couchman, Hoit, Airport Attorney Tribbett (virtually), John Feister from BF&S, and Scotty Hepler from Sweet Aviation. Myers opened the meeting with the Pledge of Allegiance.

Agenda: Myers presented the March 14, 2025 Agenda for approval. Chalmers made a motion to approve the agenda, with a second from Korchyk. The motion passed unanimously.

Minutes: Myers presented the February 21, 2025 meeting minutes for approval. Fox made a motion to approve the meeting minutes, with a second from Chalmers. The motion passed unanimously.

Claims: Myers presented the March 2025 claims docket for approval. Korchyk made a motion to approve the claims, with a second from Fox. The motion passed unanimously.

FBO Brief: Hepler stated for the month of February they have sold 11,497 gallons of Jet-A, (CAA 100 gal) and 1,901.9 gallons of AvGas. There were 7 aircraft rentals, 18 training sessions, and 12 simulator sessions and 3 discovery flights. There were 14 maintenance jobs last month.

Manager Brief: Couchman asked the Board to officialy cancel check #5728 signed on 12-20-2024 for \$821.20. It has apparently been lost in the mail. This has been an issue over the last 18 months or so where checks have been arriving late or have been missing altogether. Since this one was in the last fiscal year, he would like the Board to take official action prior to staff

cancelling the check. Kruse made a motion to direct staff to cancel check # 5728 with a second from Chalmers. The motion passed unanimously.

Couchman then briefed the Board on his research into ice control chemical cost which ended up to be about half of what he guessed it would be. There are still questions to be answered about how we will best lift the large super-sacks into the hopper of our spreader and whether or not our sprayer will be adequate, but those questions will be asked of the trainer from the supplier. He will surely have some suggestions. With all this information Couchman suggested that we go ahead and purchase the chemicals to have onsite just in case they are needed. Staff will work on the decision-making process on when to use the chemicals and get back with the Board at a later date. The Board agreed but asked Couchman to find out if there are better times of year to purchase the chemicals based on off-season pricing.

Consultant/Engineer Report: Feister asked for Board Action to submit pay request #2 for INDOT traffic counting grant (VIRTOWER) in the amount of \$2,400, 100% State. This is for two years, 2023 and 2024. Fox made a motion to approve submitting pay request #2 for INDOT traffic counting grat in the amount of \$2,400, with a second from Korchyk. The motion passed unanimously.

Attorney Brief: Tribbet presented an agreement between the Gaerte's and the DCAA for the gifting and removal of the beacon tower. After some discussion regarding the potential for additional costs due to lowering the tower without cutting it into pieces, it was determined that we should discuss the issue further with both the contractor and the Gaerte's.

Board Member Briefs: Couchman and Chalmers briefed the Board on a presentation from Crown Jewel just prior to the meeting. Couchman, Kruse, and Chalmers then briefed the Board on the marketing/name change process over the last several weeks. After some discussion, Korchyk made a motion to hire Crown Jewel to perform our logo design and style guide. Kruse seconded the motion, and the motion passed unanimously.

Upcoming Events: Sweet Aviation Lunch on the Fly starts next month on the third Friday at our airport, for other airports go to sweetaviation.com and click on "about" and "lunch on the fly."

Public Comments: None.

Adjournment: The meeting was adjourned at 2:10 p.m.

**Next meeting April 18, 2025
Public Meeting at 1:00 PM
DeKalb County Airport
Glenn Rieke Terminal Building**

Jesse Myers – President

Jerry Korchyk – Vice President

John Chalmers – Member

John Kruse – Member

Randy Fox – Secretary