



# DeKalb County Airport Authority

2710 County Road 60 STE 200 | Auburn, IN 46706-9568

Jess Myers, President  
Jerry Korchyk, Vice President

John Chalmers, Member  
Don Tribbett, Attorney

John Kruse, Member  
Randy Fox, Secretary

## MINUTES

January 17, 2025

**DeKalb County Airport Authority Scheduled Meeting:** The DeKalb County Airport Authority met for the regular monthly meeting which began at 1:00 pm. In attendance at the meeting were; Myers, Chalmers, Korchyk, Fox, Couchman, Hoit, Airport Attorney Tribbett, John Feister from BF&S, Scotty Hepler from Sweet Aviation, community member Lara Gaerte, and County Commissioner Kellen Dooley. Myers opened the meeting with the Pledge of Allegiance.

**Officer Elections:** Tribbett asked for nominations for President of the Board. Korchyk made a motion to maintain the same officers as they were in 2024. With Myers as President, Korchyk as Vice President, Fox as Secretary and Couchman as Treasurer. Chalmers Seconded the motion. The motion passed unanimously.

**Agenda:** Myers presented the January 17, 2025 Agenda for approval. Chalmers made a motion to approve the agenda, with a second from Fox. The motion passed unanimously.

**Minutes:** Myers presented the December 20, 2024 meeting minutes for approval. Chalmers made a motion to approve the meeting minutes, with a second from Korchyk. The motion passed unanimously.

**Claims:** Myers presented the January 2025 claims docket for approval. Korchyk made a motion to approve the claims, with a second from Chalmers. The motion passed unanimously.

**FBO Brief:** Hepler stated for the month of December they have sold 16,189 gallons of Jet-A, (CAA 2,054 gal) and 1,569.49 gallons of AvGas. There were 13 aircraft rentals, 24 training sessions, and 5 simulator sessions. There were 16 maintenance jobs last month.

**Manager Brief:** Couchman asked for Board Action to approve the Annual Financial Report and he asked for a motion to acknowledge the Board’s receipt of the AFR and for President Myers to sign a copy. Korchyk made a motion that the Board accepts the AFR and direct President Myers to sign. Chalmers seconded. The motion passed unanimously.

**Consultant/Engineer Report:** Feister asked for Board Action to submit AIP36 Amendment Request to the FAA in the amount of \$162,578.09. Fox made a motion to approve submitting the AIP36 Amendment Request to the FAA in the amount of \$162,578.09, with a second from Korchyk. The motion passed unanimously.

He then asked for Board Action to submit AIP36 Pay Request 11F for FAA reimbursement in the amount of \$313,202,84 Total, \$281,883 90% Federal \$7,531.18 State, and \$23,788.66 local. Korchyk made a motion to approve AIP36 PR 11F in the amount of \$313,202,84 Total, \$281,883 90% Federal \$7,531.18 State, and \$23,788.66 local, with a second from Chalmers. The motion passed unanimously.

After some discussion regarding the FAA pushing back on BOT as a method of construction eligible for federal funding, Korchyk made a motion to change the procurement from BOT to traditional in order to keep the project on the original timeline with a second from Chalmers. The motion passed unanimously.

**Attorney Brief:** Tribbett briefed the Board on the statute that requires certain municipalities to provide a live transmission of meetings, or an archived copy of meetings. He explained that this law does not apply to Airport Authorities.

**Board Member Briefs:** None.

**Upcoming Events:** None

**Public Comments:** Couchman introduced Commissioner Kellen Dooley.

**Adjournment:** The meeting was adjourned at 1:50 p.m.

**Next meeting February 21, 2025  
Public Meeting at 1:00 PM  
DeKalb County Airport  
Glenn Rieke Terminal Building**

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Jesse Myers – President

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Jerry Korchyk – Vice President

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John Chalmers – Member

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John Kruse – Member

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Randy Fox – Secretary