



# DeKalb County Airport Authority

2710 County Road 60 STE 200 | Auburn, IN 46706-9568

Jess Myers, President  
Jerry Korchyk, Vice President

John Chalmers, Member  
Don Tribbett, Attorney

John Kruse, Member  
Randy Fox, Secretary

## MINUTES

December 20, 2024

**DeKalb County Airport Authority Scheduled Meeting:** The DeKalb County Airport Authority met for the regular monthly meeting which began at 1:00 pm. In attendance at the meeting were; Myers, Chalmers, Korchyk, Fox, Kruse, Couchman, Hoit, Airport Attorney Tribbett, John Feister from BF&S, Scotty Hepler from Sweet Aviation, community member Lara Gaerte, and Rick Collins the DCAA Council Liaison. Myers opened the meeting with the Pledge of Allegiance.

**Agenda:** Myers presented the December 20, 2024 Agenda for approval. Fox made a motion to approve the meeting minutes, with a second from Chalmers. The motion passed unanimously.

**Minutes:** Myers presented the November 15, 2024 meeting minutes for approval. Chalmers made a motion to approve the meeting minutes, with a second from Korchyk. The motion passed unanimously.

**Claims:** Myers presented the December 2024 claims docket for approval. Korchyk made a motion to approve the claims, with a second from Fox. The motion passed unanimously.

**FBO Brief:** Hepler stated for the month of October they have sold 13,906 gallons of Jet-A, (CAA 682 gal) and 2,458.59 gallons of AvGas. There were 6 aircraft rentals, 31 training sessions, 9 simulator sessions, and 2 discovery flights. There were 25 maintenance jobs last month.

**Manager Brief:** Couchman asked for Board Action to approve moving \$10,145.37 from Line Item 101 1135 to Line Item 101 1490. He asked them to move \$1,771.75 to Line Item 101 1221 and \$8,115.11 to Line Item 101 1232 both from Line Item 101 1114 for a total of \$9,886.86. Finally asked the Board to move \$6,180.94 from Line Item 245 1490 to Line Item 245 1381.

Korchyk made a motion to approve all transfers as stated with a second from Chalmers. The motion passed unanimously.

Couchman went on to state that the Fendt tractor dealer ended up wanting a 10% down payment on the tractor and the implements that we recently ordered. That amount ends up being \$43,963.00. He asked for Board approval to make the 10% down. Fox made the motion to approve the 10% down payment with a second from Chalmers. The motion passed unanimously.

He went on to present the BOT Resolution 2024R-6 for consideration and asked John Feister to field any questions that might arise. Feister explained that lawfully the Resolution must be passed in order to utilize the BOT process for procurement of T-hangars. Chalmers made a motion to approve the BOT Resolution 2024R-6 with a second from Korchyk. The motion passed unanimously.

**Consultant/Engineer Report:** Feister asked for Board Action to approve Construction Project Final Acceptance and retainage release for the NAVAIDs Relocation project. Feister stated that he recommends releasing the retainage. Fox made a motion to approve the Final Acceptance and retainage release of \$118,305.45 for the NAVAIDs Relocation project with a second from Korchyk. The motion passed unanimously.

**Attorney Brief:** None.

**Board Member Briefs:** None.

**Upcoming Events:** None

**Public Comments:** None.

**Adjournment:** The meeting was adjourned at 1:35 p.m.

**Next meeting January 17, 2025  
Public Meeting at 1:00 PM  
DeKalb County Airport  
Glenn Rieke Terminal Building**

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Jesse Myers –

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Jerry Korchyk –

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John Chalmers –

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John Kruse–

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Randy Fox –