



# DeKalb County Airport Authority

2710 County Road 60 STE 200 | Auburn, IN 46706-9568

Jess Myers, President  
Jerry Korchyk, Vice President

John Chalmers, Member  
Don Tribbett, Attorney

John Kruse, Member  
Randy Fox, Secretary

## MINUTES

November 15, 2024

**DeKalb County Airport Authority Scheduled Meeting:** The DeKalb County Airport Authority met for the regular monthly meeting which began at 1:00 pm. In attendance at the meeting were; Myers, Chalmers, Korchyk, Fox, Kruse, Couchman, Hoit, Airport Attorney Tribbett, John Feister from BF&S attended virtually, Scotty Hepler from Sweet Aviation, and VAA37 members David and Laramie Resler. Myers opened the meeting with the Pledge of Allegiance.

**Minutes:** Myers presented the October 18<sup>th</sup>, 2024 meeting minutes for approval. Korchyk made a motion to approve the meeting minutes, with a second from Fox. The motion passed unanimously.

**Claims:** Myers presented the October 2024 claims docket for approval. Korchyk made a motion to approve the claims, with a second from Fox. The motion passed unanimously.

**FBO Brief:** Hepler stated for the month of October they have sold 3,793 gallons of Jet-A, (CAA 731 gal) and 4,550.57 gallons of AvGas. There were 11 aircraft rentals, 25 training sessions, and 5 simulator sessions. There were 8 maintenance jobs last month.

**Manager Brief:** Couchman stated that we finally got our AIP 37 and 38 Funds balanced by moving \$267,722.60 from AIP 38 to AIP 37. This was the cleanest way to do it. The SBOA ultimately recommended that we just change the name of the funds but between Jason, myself and Charlene, we decided that this would cause confusion down the road because AIP 37 has been audited already and our way eliminates all confusion for future auditors. It's a clean paper trail to include these minutes.

He then asked for Board action on the Salary Resolution 2024R-4 pay 2025. Korchyk made a motion to adopt Resolution 2014R-4 with a second from Chalmers. The motion passed unanimously. Kruse made a motion to approve purchasing the same health insurance policies for the two full-time employees for another year at the increases stated, with a second from Chalmers. The motion passed unanimously.

Couchman then stated that the Board traditionally grants full-time employees with a family \$1,500.00 towards their high deductible health plan and \$750 for employees that are just covering themselves. He asked if the board would consider doing the same again this year. Korchyk made a motion to make the deposits as requested with a second from Kruse. The motion passed unanimously.

Couchman then presented the 2025 Holiday Schedule for approval by the Board. It is the same federal holiday schedule as last year. Kruse made a motion to approve the schedule with a second from Chalmers. The motion passed unanimously.

Couchman then asked Mr. Tribbett to present Resolution 2024R-5, a Resolution Authorizing the Acquisition of Fendt 930G7 Reverse Station Tractor, SnoCrete 945C Snow Blower, Woods 20.71 Batwing Mower, and MB-Companies MB5 Mid-Mount Compact Multi-Tasking Snow Removal Vehicle. “Special Purchase” He explained that the Board will be using Sourcewell pricing on these purchases with greatly streamlines the process. Kruse made a motion to adopt Resolution 2024R-5 with a second from Korchyk. The motion passed unanimously.

Couchman then introduces David and Laramie Resler from the EAA Vintage Chapter 37 based on the airport in Hangar A. Laramie gave a brief rundown of their successful Scareport event for Halloween and suggested that they be allowed to use this event as one of their annual rent abatement efforts. She suggested a value of \$2,000.00, of which ½ is credited towards their rent for the year. After some discussion it was determined that while this may be a little high in the beginning, this event is expected to grow over time and it is a fantastic event to get kids and families out to the airport. Kruse made a motion to approve the amount of rent abatement with a second from Chalmers. The motions passed unanimously.

**Consultant/Engineer Report:** Feister asked for Board Action to submit AIP37 PR1 for State Reimbursement in the amount of \$1,767.00 Fox made a motion to submit AIP37 PR1 State Reimbursement for \$1,767.00 with a second from Chalmers. The motion passed unanimously.

Feister asked for Board Action to submit AIP38 PR1 for State Reimbursement in the amount of \$15,153.13 Chalmers made a motion to submit AIP38 PR1 State Reimbursement for \$15,153.13 with a second from Korchyk. The motion passed unanimously.

He then asked for Board Action to submit FY25 AIP39 grant application for Reconstruct Runway 9-27 5,000’ – Preliminary Engineering. Korchyk made a motion to approve FY25 AIP39 grant application for Reconstruct Runway 9-27 5,000’ – Preliminary Engineering with a second from Chalmers. The motion passed unanimously.

Finally, he asked the Board to approve FY2025-FY2030 Capital Improvement Plan for submission to FAA/INDOT. Kruse made a motion to approve the FY2025-FY2030 Capital Improvement Plan with a second from Chalmers. The motion passed unanimously.

He then briefed the Board on the current projects. The procedures did publish on October 31<sup>st</sup>, however they are currently not available because they need to be flight checked. Flight check was cancelled due to weather, no word on rescheduling yet.

The airport held a virtual CIP meeting with the FAA and INDOT on November 6<sup>th</sup>, everyone is still onboard with moving forward with runway rehab. We will all know more once engineering is complete and we all plan to meet again.

**Attorney Brief:** None.

**Board Member Briefs:** Fox mentioned that the current 12-month rolling operations number is 17,944 and our average annual is between 13-14,000 so we are definitely trending up.

**Upcoming Events:** None

**Public Comments:** None.

**Adjournment:** The meeting was adjourned at 2:09 p.m.

**Next meeting November 20, 2023  
Public Meeting at 1:00 PM  
DeKalb County Airport  
Glenn Rieke Terminal Building**

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Jesse Myers – President

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Jerry Korchyk – Vice President

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John Chalmers – Member

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John Kruse– Member

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Randy Fox –Secretary