



# DeKalb County Airport Authority

2710 County Road 60 STE 200 | Auburn, IN 46706-9568

Jess Myers, President  
Jerry Korchyk, Vice President

John Chalmers, Member  
Don Tribbett, Attorney

John Kruse, Member  
Randy Fox, Secretary

## MINUTES

August 2, 2024 (Rescheduled from July 19, 2024 due to lack of quorum)

**DeKalb County Airport Authority Scheduled Meeting:** The DeKalb County Airport Authority met for the rescheduled regular monthly meeting which began at 1:00 pm. In attendance at the meeting were; Myers, Korchyk, Chalmers, Kruse (virtually), Couchman, Hoit, Airport Attorney Tribbett (Virtually), John Feister from BF&S, Scotty Hepler from Sweet Aviation, and community member Nick Westerhausen. Myers opened the meeting with the Pledge of Allegiance.

**Approve Agenda:** Myers presented the agenda for the August 2, 2024 Board Meeting for approval. Chalmers made a motion to approve the agenda, Korchyk seconded. On a rollcall vote, Chalmers – aye, Myers – aye, Korchyk – aye, Kruse – aye. The motion passed unanimously.

**Minutes:** Myers presented the June 21, 2024 meeting minutes for approval. Chalmers made a motion to approve the meeting minutes, with a second from Korchyk. On a rollcall vote, Chalmers – aye, Myers – aye, Korchyk – aye, Kruse – aye. The motion passed unanimously.

**Claims:** Myers presented the July 2024 claims docket for approval. Korchyk made a motion to approve the claims with a second from Chalmers. On a rollcall vote, Chalmers – aye, Myers – aye, Korchyk – aye, Kruse – aye. The motion passed unanimously.

**FBO Brief:** Hepler stated for the month of June they have sold 12,737 gallons of Jet-A and 3,052.2 gallons of AvGas. There were 21 aircraft rentals, 33 training sessions, 12 simulator sessions, and 3 discovery flights and 1 flight review. The second session of ground school for the year is complete. There were 23 maintenance jobs last month. Lunch on the Fly drew in 102 attendees with 11 aircraft flying in.

**Manager Brief:** Couchman presented the 2025 budget for Board review. He stated that he had sent it out previously and that the Board could amend any line item. He stated that in short, the General Fund was increasing by 3.54% or \$27,644 and the Levy was decreasing by 16.17% or \$137,075.00. The Airport Cumulative Building Fund is remaining unchanged. The Rainy Day Fund which is not directly tax supported is increasing its budget by 1-million dollars due to potentially purchasing new snow removal equipment, and again, it collects no taxes. Chalmers made a motion to approve the 2025 Budget and levy for all three funds as presented and entered into Gateway with a second from Korchyk. On a rollcall vote, Chalmers – aye, Myers – aye, Korchyk – aye, Kruse – aye. The motion passed unanimously.

**Consultant/Engineer Report:** Feister asked for Board Action to approve AIP 36 Pay Request 8 for FAA reimbursement in the amount of \$574,310.64 total, 90% Fed \$516,880, 5% State and Local \$27,715. Korchyk made a motion to approve AIP 36 Pay Request 8 for FAA reimbursement with a second from Chalmers. On a rollcall vote, Chalmers – aye, Myers – aye, Korchyk – aye, Kruse – aye. The motion passed unanimously.

He asked for Board Action to approve Change order 2 with Fleming Excavation in the amount of \$2,663.96. Chalmers made a motion to approve Change order #2 with Fleming with a second from Korchyk. On a rollcall vote, Chalmers – aye, Myers – aye, Korchyk – aye, Kruse – aye. The motion passed unanimously.

He asked for Board Action to approve the Notice of Award for the Taxiway A Extension project to the Contractor pending receipt of FAA grant. Korchyk made the motion to approve giving the contractor Notice of Award for the Taxiway A Extension Project once the 2025 Grant is received, with a second from Chalmers. On a rollcall vote, Chalmers – aye, Myers – aye, Korchyk – aye, Kruse – aye. The motion passed unanimously.

He asked for Board Action to approve Notice of Award for the AWOS/Beacon project to the Contractor pending receipt of the FAA grant. Chalmers made a motion to approve giving the Contractor Notice of Award for the AWOS/Beacon Project once the 2025 FAA Grant is received, with a second from Korchyk. On a rollcall vote, Chalmers – aye, Myers – aye, Korchyk – aye, Kruse – aye. The motion passed unanimously.

Finally he asked for Board Action to approve Amendment 1 FAA Reimbursable Agreement AJW-FN-CSA-21-GL-004776-A1 in the amount of \$100,145.83. Korchyk made a motion to approve Amendment 1 FAA Reimbursable Agreement AJW-FN-CSA-21-GL-004776-A1, with a second from Chalmers. On a rollcall vote, Chalmers – aye, Myers – aye, Korchyk – aye, Kruse – aye. The motion passed unanimously.

Feister briefed the Board on the current project which is approximately 3 weeks behind schedule now due to FAA scope changes and material delays.

**Attorney Brief:** None.

**Board Member Briefs:** Korchyk will not be in attendance in August.

No airport naming update this month.

**Upcoming Events:** Ford Tri-motor will be onsite August 16-17 and 18.

**Public Comments:** None.

**Adjournment:** The meeting was adjourned at 1:56 p.m.

**Next meeting August 16, 2023  
Public Meeting at 1:00 PM  
DeKalb County Airport  
Glenn Rieke Terminal Building**

\_\_\_\_\_  
Jesse Myers – President

\_\_\_\_\_  
Jerry Korchyk – Vice President

\_\_\_\_\_  
John Chalmers – Member

\_\_\_\_\_  
John Kruse– Member

\_\_\_\_\_  
Randy Fox –Secretary