



DeKalb County Airport Authority

2710 County Road 60 STE 200 | Auburn, IN 46706-9568

Jess Myers, President
Jerry Korczyk, Vice President

John Chalmers, Member
Don Tribbett, Attorney

John Kruse, Member
Randy Fox, Secretary

MINUTES

December 15, 2023

DeKalb County Airport Authority Scheduled Meeting: The DeKalb County Airport Authority met for the regular monthly meeting which began at 1:00 pm. In attendance at the meeting were Myers, Korczyk, Chalmers, Fox, Kruse, Airport Attorney Tribbett, Airport Staff Couchman and Hoit, and John Feister from BF&S. Scotty Hepler from Sweet Aviation and a community member attended virtually.

Approve Agenda: Myers presented the agenda for the December 17, 2023 Board Meeting Agenda for approval. Fox made a motion to approve the agenda, Korczyk seconded. The motion passed unanimously.

Minutes: Myers presented the November 17, 2023 meeting minutes for approval. Korczyk made a motion to approve the meeting minutes, with a second from Chalmers. The motion passed unanimously.

Claims: Myers presented both the December 2023 claims dockets for approval. Fox made a motion to approve both the claims dockets with a second from Chalmers. The motion passed unanimously.

FBO Brief: Hepler stated for the month of November they sold 12,591 gallons of JetA and 2,464.9 gallons of AvGas. The flight school had 28 training flights, 2 aircraft rentals, 6 discovery flight, and 5 simulator sessions. The 5th ground school session will start in January. Sweet has been leasing their refueling trucks but has now purchased two. They will be delivered in the coming weeks.

Manager Brief: Couchman stated that there are several more transfers to be made to clean up the money spent out of various funds that were reimbursed under AIP 34 and 36. The transfers that need to be made are as follows: Transfer \$9,075.003 from AIP 34 to Rainy Day, Transfer \$313,599.31 from AIP 36 to Rainy Day, Transfer \$11,312.92 from AIP 36 to the General Airport Authority Fund, Transfer \$38,410.58 to the Cumulative Airport Building Fund. Korchyk made a motion to make the following transfers: Transfer \$9,075.003 from AIP 34 to Rainy Day, Transfer \$313,599.31 from AIP 36 to Rainy Day, Transfer \$11,312.92 from AIP 36 to the General Airport Authority Fund, Transfer \$38,410.58 to the Cumulative Airport Building Fund. Fox seconded and the motion passed unanimously.

Couchman presented Salary Resolution 2023R-7 for action. Chalmers made a motion to approve Resolution 2023R-7 with a second from Korchyk. The motion passed unanimously.

Couchman presented investment information from TrustINDiana and our current banking institution. After some discussion it was determined we should keep our current investments.

Engineer/consultant Brief: Feister asked for Board Action to approve Work order 24 – New AWOS and New Rotating Beacon with Pole in the amount of \$44,450.00. Korchyk made a motion to approve Work Order 24 in the amount of \$44,450.00 with a second from Fox. The motion passed unanimously.

Attorney Brief: Tribbett stated that he is still waiting on the appraisals for the Gaskill property. He expects to have them by the next meeting.

Board Member Briefs: Kruse briefed the Board on some meetings between himself, Board Member Chalmers, Couchman, Hoit, and several others. In short, there are two proposals/contracts on the table. After significant discussion Fox made a motion to approve the Crown Jewel, contract but only proceed through phase 1 until further notice and ask Crown Jewel to present at the next Board meeting. Also, to approve the MKS contract, and direct them to immediately proceed. The committee interfacing with the contractors will consist of Kruse, Chalmers, Hoit and Couchman. Chalmers seconded the motion. The motion passed unanimously.

Fox briefed the Board that in November there were 68 business jet ops, 47 helicopters, 21 multi-engine, 1,515 single engine operations, for a total of 1,651 total.

Upcoming Events: None.

Public Comments: None

Adjournment: The meeting was adjourned at 3:09 p.m.

**Next meeting January 19, 2023
Public Meeting at 1:00 PM
DeKalb County Airport**

Glenn Rieke Terminal Building

Jesse Myers – President

Jerry Korchyk – Vice President

John Chalmers – Member

John Kruse – Member

Randy Fox –Secretary