



DeKalb County Airport Authority

2710 County Road 60 STE 200 | Auburn, IN 46706-9568

Jess Myers, President
Jerry Korchyk, Vice President

John Chalmers, Member
Don Tribbett, Attorney

John Kruse, Member
Randy Fox, Secretary

MINUTES

August 18, 2023

DeKalb County Airport Authority Scheduled Meeting: The DeKalb County Airport Authority met for the regular monthly meeting which began at 1:00 pm. In attendance at the meeting were; Myers, Korchyk, Chalmers, Fox, Couchman, Hoit, Airport Attorney Tribbett, John Feister from BF&S, Brandon Graber from Sweet Aviation, and community members Reva and Jim Hatfield and Tony Gaerte. Board Member John Kruse attended virtually along with community member Lara Gaerte.

Approve Agenda: Myers presented the agenda for the August 18, 2023 Board Meeting for approval. Korchyk made a motion to approve the agenda, Chalmers seconded. The motion passed unanimously.

Minutes: Myers presented the July 21, 2023 meeting minutes for approval. Fox made a motion to approve the meeting minutes, with a second from Korchyk. The motion passed unanimously.

Claims: Myers presented the August 2023 claims docket for approval. Korchyk made a motion to approve the claims with a second from Chalmers. The motion passed unanimously.

Resolution 2023R-6: Myers read aloud Resolution 2023R-6, a Resolution in honor of Mr. Bob Patterson. Fox made a motion to adopt Resolution 2023R-6 with a second from Chalmers. The motion passed unanimously.

Manager Brief: Couchman stated that during the recent tenant meeting he was asked if the Board would consider another month's rent abatement due to the extended closure during the month of September. After some discussion Chalmers made a motion to abate rents for all t-hangar tenants and Sweet Aviation and Paratus Air for the Month of September, with a second from Fox. With a rollcall vote, Myers-Yes, Fox-Yes, Korchyk-Abstain, Chalmers-Yes, Kruse-Yes, the motion passed.

Couchman stated that we have been donating hay to a local 501C3 for years and there is now another local facility doing similar work asking to share in those donations. He asked the Board how they would like to handle this request. After some discussion the Board asked Couchman to further research how the current 501C3 feels about sharing and what the needs of the new facility might be and how we might best serve both, if that is even possible. This item was tabled.

FBO Brief: Graber stated for the month of July they have only sold 12,349 gallons of JetA and 2,429 gallons of AvGas. The flight school continues to be extremely impacted by the closure of RWY 27. There were 5 simulator sessions. There are still 7 hangar tenants through the closure. The maintenance shop has been busy with 5 jobs for the month.

Engineer/consultant Brief: Feister asked for Board Action to submit AIP33 PR13F for FAA reimbursement, \$42,785 Total, 100% Fed. Korchyk made the motion to approve the AIP 33 PR13F with a second from Chalmers. With a rollcall vote, Myers-Yes, Fox-Yes, Korchyk-Yes, Chalmers-Yes, Kruse-Yes, the motion passed unanimously.

He asked for Board Action to submit AIP34 PR11 for FAA reimbursement, \$856,658.43 Total, 90% Fed \$770,992, 5% State, 5% Local \$42,883. Korchyk made the motion to approve the AIP 34 PR11 with a second from Chalmers. With a rollcall vote, Myers-Yes, Fox-Yes, Korchyk-Yes, Chalmers-Yes, Kruse-Yes, the motion passed unanimously.

He asked for Board Action to submit AIP35 PR3 for FAA reimbursement, \$48,185.95 Total, 90% Fed \$43,367, 5% State and 5% Local \$2,409. Chalmers made the motion to approve AIP35 PR3 with a second from Korchyk. With a rollcall vote, Myers-Yes, Fox-Yes, Korchyk-Yes, Chalmers-Yes, Kruse-Yes, the motion passed unanimously.

He asked for Board Action to approve AIP33 RW 9-27 Grading & Drainage Report of Final Findings. Korchyk made a motion to approve AIP33 RW 9-27 Grading & Drainage Report of Final Findings with a second from Chalmers. With a rollcall vote, Myers-Yes, Fox-Yes, Korchyk-Yes, Chalmers-Yes, Kruse-Yes, the motion passed unanimously.

He asked for Board action to accept the forthcoming grant offer for AIP36 Extend RWY 9-27 Construction, NAVAIDs, Land Reimbursement and Notice of Award to Fleming Excavation. Fox made a motion to accept the forthcoming AIP36 Extend RWY 9-27 Construction, NAVAIDs, Land Reimbursement Grant and Notice of Award to Fleming Excavation with a second from Korchyk. With a rollcall vote, Myers-Yes, Fox-Yes, Korchyk-Yes, Chalmers-Yes, Kruse-Yes, the motion passed unanimously.

Finally he asked for Board action to approve BF&S Work Order No. 22 – RWY 9-27 Extension Land Reimbursement Administration in the amount of \$16,000.00. Korchyk made a motion to approve Work Order No. 22 with a second from Fox. With a rollcall vote, Myers-Yes, Fox-Yes, Korchyk-Yes, Chalmers-Yes, Kruse-Yes, the motion passed unanimously.

The tentative ribbon cutting date for the runway extension is September 29th, more information as we know it.

John briefed the Board that AEP is waiting for all of the electrical components to be installed in the vault prior to dropping three-phase so we anticipate that we should see movement on the self-serve fuel farm in the next few weeks.

Attorney Brief: None.

Board Member Briefs: Jess welcomed John Kruse to the Board. Jerry stated that he has made several trips out to monitor construction over the last month. Randy stated that he briefed the Council and shared Jerry's pictures with them and briefed them on the self-serve fueling system. Tribbett mentioned that the County Auditor Susan Sleeper was extremely helpful during the Cumulative Building Fund process recently.

Upcoming Events: John Kruse stated that we have Labor Day is coming up and asked how people know that the runway is close. Couchman relayed that flight crews will know due to NOTAM's during flight planning, others will need to learn from the community to include from Sweet Aviation. There are several other options to fly into around the region. For smaller aircraft there is Kendallville and Angola and for large aircraft Fort Wayne.

Public Comments: None.

Adjournment: The meeting was adjourned at 2:02 p.m.

**Next meeting September 15, 2023
Public Meeting at 1:00 PM
DeKalb County Airport
Glenn Rieke Terminal Building**

Jesse Myers – President

Jerry Korczyk – Vice President

John Chalmers – Member

John Kruse – Member

Randy Fox –Secretary