



DeKalb County Airport Authority

2710 County Road 60 STE 200 | Auburn, IN 46706-9568

Jess Myers, President
Jerry Korchyk, Vice President

John Chalmers, Member
Don Tribbett, Attorney

John Kruse, Member
Randy Fox, Secretary

MINUTES

July 21, 2023

DeKalb County Airport Authority Scheduled Meeting: The DeKalb County Airport Authority met for the regular monthly meeting which began at 1:00 pm. In attendance at the meeting were; Myers, Korchyk, Chalmers, Couchman, Hoit, Airport Attorney Tribbett, John Fiester from BF&S, Scotty Hepler from Sweet Aviation, and community members Reva and Jim Hatfield. Randy Fox attended virtually.

Approve Agenda: Myers presented the agenda for the July 21, 2023 Board Meeting for approval. Korchyk made a motion to approve the agenda, Chalmers seconded. With a rollcall vote, Myers-Yes, Fox-Yes, Korchyk-Yes, Chalmers-Yes, the motion passed unanimously.

Minutes: Myers presented the June 16, 2023 meeting minutes for approval. Chalmers made a motion to approve the meeting minutes, with a second from Fox. With a rollcall vote, Myers-Yes, Fox-Yes, Korchyk-Yes, Chalmers-Yes, the motion passed unanimously.

Claims: Myers presented the July 2023 claims docket for approval. Korchyk made a motion to approve the claims with a second from Chalmers. With a rollcall vote, Myers-Yes, Fox-Yes, Korchyk-Yes, Chalmers-Yes, the motion passed unanimously.

Manager Brief: Couchman stated that due to the runway closure, the EAA Vintage Chapter 37 will not be able to perform one of their Young Eagles events in August. We normally give them a credit towards their rent for each event they hold per their lease. Couchman asked if the board would consider allowing them the credit since it is not their fault that the runway will be closed. Chalmers made a motion to allow the event credit as suggested by Couchman with a second from Korchyk. With a rollcall vote, Myers-Yes, Fox-Yes, Korchyk-Yes, Chalmers-Yes, the motion passed unanimously.

FBO Brief: Hepler stated for the month of June they have only sold 10,327 gallons of JetA and 1,977.9 gallons of AvGas. The flight school has also been extremely impacted by the closure of RWY 27. The maintenance shop has been busy with 5 jobs completed for the month. There are 7 hangar tenants now. Hepler asked if the Board was opposed to shortened hours during the closure of Monday-Friday 0800-1700. They will support no-charge callouts until 2100 to all customers during the closures but will charge for callouts after 2100. Chalmers made a motion to allow Sweet Aviation to shorten their hours as suggested with a second from Fox. With a rollcall vote, Myers-Yes, Fox-Yes, Korchyk-Yes, Chalmers-Yes, the motion passed unanimously.

Engineer/consultant Brief: Fiester asked for Board Action to submit AIP34 PR10 for FAA reimbursement, \$940,931.73 Total, 90% Fed \$846,839, 5% State, 5% Local \$47,046. Korchyk made the motion to approve the AIP 34 PR10 with a second from Chalmers. With a rollcall vote, Myers-Yes, Fox-Yes, Korchyk-Yes, Chalmers-Yes, the motion passed unanimously.

He asked for Board Action to submit AIP35 PR2 for FAA reimbursement, \$17,733.03 Total, 90% Fed \$15,960, 5% State, 5% Local \$886. Fox made the motion to approve the AIP 35 PR2 with a second from Chalmers. With a rollcall vote, Myers-Yes, Fox-Yes, Korchyk-Yes, Chalmers-Yes, the motion passed unanimously.

He asked for Board Action to submit AIP34 Change Order 2 with Fleming Excavating, Inc. in the amount of \$4,820.46 and an increase in contract time of 19 calendar days. Korchyk made the motion to approve Change Order 2 with Fleming Excavating, Inc., with a second from Chalmers. With a rollcall vote, Myers-Yes, Fox-Yes, Korchyk-Yes, Chalmers-Yes, the motion passed unanimously.

He asked for Board Action to approve Self-Service Fuel System pay application 2 in the amount of \$75,053.20. Korchyk made a motion to approve Self-Service Fuel System pay application 2 with a second from Chalmers. With a rollcall vote, Myers-Yes, Fox-Yes, Korchyk-Yes, Chalmers-Yes, the motion passed unanimously.

He asked for Board Action to Approve Change Order 2 on the Self-Service Fuel System with Hoosier Equipment Service in the amount of \$4,800.00. Korchyk made a motion to approve Change Order 2 with Hoosier Equipment, with a second from Chalmers. With a rollcall vote, Myers-Yes, Fox-Yes, Korchyk-Yes, Chalmers-Yes, the motion passed unanimously.

Attorney Brief: Tribbett stated that the reestablishment of the Cumulative Building Fund is complete on our end and is now with the state. He expects no issues. He presented the Aeronautical Activity Lease Addendum with Sweet Aviation electronically signed by a representative of Sweet Aviation for action and signature by the Board. Korchyk made a motion to approve the Addendum to the Aeronautical Activity Lease with Sweet Aviation with a second from Chalmers. With a rollcall vote, Myers-Yes, Fox-Yes, Korchyk-Yes, Chalmers-Yes, the motion passed unanimously.

Board Member Briefs: None.

Upcoming Events: None.

Public Comments: None.

Adjournment: The meeting was adjourned at 1:50 p.m.

**Next meeting August 18, 2023
Public Meeting at 1:00 PM
DeKalb County Airport
Glenn Rieke Terminal Building**

Jesse Myers – President

Jerry Korchyk – Vice President

John Chalmers – Member

– Member

Randy Fox –Secretary