



DeKalb County Airport Authority

2710 County Road 60 STE 200 | Auburn, IN 46706-9568

Jess Myers, President
Jerry Korchyk, Vice President

John Chalmers, Member
Don Tribbett, Attorney

Bob Patterson, Member
Randy Fox, Secretary

MINUTES

April 21, 2023

DeKalb County Airport Authority Scheduled Meeting: The DeKalb County Airport Authority met for the regular monthly meeting which began at 1:00 pm. In attendance at the meeting were; Myers, Korchyk, Chalmers, Fox, Patterson, Couchman, Hoit, Airport Attorney Tribbett, Paul Shaffer from BF&S, Scotty Hepler from Sweet Aviation, Laura Gaerte, and Tony Gaerte attended virtually.

Approve Agenda: Myers presented the agenda for the April 21, 2023 Board Meeting for approval. Korchyk made a motion to approve the agenda, Chalmers seconded. The motion passed unanimously.

Minutes: Myers presented the March 17, 2023 meeting minutes for approval. Fox made a motion to approve the meeting minutes, with a second from Patterson. The motion passed unanimously.

Claims: Myers presented the April 2023 claims docket for approval. There was some discussion with regard to the higher than normal ditch taxes. Couchman was directed to reach out to the County and research why we have seen rising bills for the last several years. He was also directed to request bills rather than just a spreadsheet of parcels and fees. Korchyk made a motion to approve the claims with a second from Chalmers. The motion passed unanimously.

FBO Brief: Hepler stated for the month of March they have sold 9,760 gallons of JetA and 1,755.1 of AvGas. There were 19 aircraft rentals, 43 training sessions, 2 flight reviews and 4 simulator sessions, and 2 discovery flights. The flight school has 1 new student this month.

Manager Brief: Couchman asked for discussion about rent abatements for Sweet Aviation. After some discussion, Chalmers made a motion to grant rent a 100% abatement to Sweet Aviation as the full-service FBO for the months of May, June, July and August to include utility reimbursement abatement, Patterson made the motion with a second from Fox. The motion passed unanimously. Korchyk made a motion to grant Paratus Air 100% rent abatement for the Month of August with a second from Patterson. The motion passed unanimously. Patterson made a motion to grant all T-hangar and hangar I box hangar

tenants 100% rent abatement for the month of August, with a second from Fox. The motion passed unanimously.

He then asked the Board for their thoughts on how they would like to proceed T-hangar lease rates. After some discussion, Chalmers made a motion to increase T-hangar leases by 10%, rounding up to the whole dollar, with a second from Patterson. The motion passed unanimously.

Chalmers proposed that we adopt an Airport Cumulative Building Fund thereby reestablishing the fund at the current assessed value of the County.

Couchman asked the Board to transfer \$570,781.65 from the Grant Fund AIP 34 to Rainy Day. Fox made a motion directing Couchman to transfer \$570,781.65 from Grant Fund AIP 34 to the Rainy Day Fund, seconded by Chalmers. The motion passed unanimously.

He then asked the Board to approve an appropriation to the Rainy Day Fund in the amount of \$750,000.00 to complete projects slated for the remainder of the year. Patterson made a motion to approve the \$750,000.00 appropriation to the Rainy Day Fund with a second from Chalmers. The motion passed unanimously.

Engineer/consultant Brief Shaffer asked for board action to approve AIP 34 Pay Request 7 for FAA reimbursement in the amount of \$147,164.35, \$132,488.00 fed share, \$7,358.00 state share and \$7,358.00 local share. Korchyk made the motion to approve the AIP 34 PR7 with a second from Chalmers. The motion passed unanimously.

He asked for Board action to approve AIP 35 Pay Request 1 for FAA reimbursement in the amount of \$5,951.51, \$5,356.00 fed share, \$297.00 state share and \$297.00 local share. Patterson made the motion to approve the AIP 35 PR1 with a second from Chalmers. The motion passed unanimously.

He asked for Board Action to approve FAA Reimbursable Agreement for Flight Check of New PAPI's and REIL's, covered under AIP34 in the amount of \$15,343.02. Fox made a motion to approve the FAA Reimbursable Agreement for Flight Check of New PAPI's and REIL's, with a second from Chalmers. The motion passed unanimously.

He asked for Board Action to approved Amendment No.1 to BF&S Work Order No. 20 Runway 27 NAVAID's Relocation Procurement. Patterson made a motion to approve Amendment No.1 to BF&S Work Order No. 20 Runway 27 NAVAID's Relocation Procurement with a second from Chalmers. The motion passed unanimously.

He asked for Board Action to approve Work Order No. 21 – RWY 27 NAVAID's Relocation Inspection. Patterson made a motion to approve Work Order No. 21 – RWY 27 NAVAID's Relocation Inspection with a second from Korchyk. The motion passed unanimously.

He asked the Board to approve the Self-Service Fuel System construction contract with Hoosier Equipment Service in the amount of \$370,838.00 which includes the based bid and the alternate additive bid. Korchyk made a motion to approve the Self-Service Fuel System construction contract with Hoosier Equipment Service with a second from Fox. The motion passed unanimously.

Finally he asked the Board to approve the Change Order 1 for the Self-Service Fuel System construction project with Hoosier Equipment Service in the amount of \$36, 044.00. Patterson made a motion to approve the Change Order 1 for the Self-Service Fuel System construction project with Hoosier Equipment Service with a second from Chalmers. The motion passed unanimously.

Attorney Brief: None.

Board Member Briefs: None

Upcoming Events: Vintage breakfast and Vintage equipment cleaning service work.

Public Comments: None.

Adjournment: The meeting was adjourned at 1:59 p.m.

**Next meeting May 19, 2023
Public Meeting at 1:00 PM
DeKalb County Airport
Glenn Rieke Terminal Building**

Jesse Myers – President

Jerry Korczyk – Vice President

John Chalmers – Member

Bob Patterson – Member

Randy Fox –Secretary