



DeKalb County Airport Authority

2710 County Road 60 STE 200 | Auburn, IN 46706-9568

Jess Myers, President
Jerry Korchyk, Vice President

John Chalmers, Member
Don Tribbett, Attorney

Bob Patterson, Member
Randy Fox, Secretary

MINUTES

March 17, 2023

Hearing on Resolution 2023R-2: Korchyk opened the hearing on Resolution 2023R-2, a resolution reestablishing the DeKalb County Airport Authority Cumulative Building Fund. He asked for public comments. Hearing none, he closed the public hearing.

DeKalb County Airport Authority Scheduled Meeting: The DeKalb County Airport Authority met for the regular monthly meeting which began at 1:00 pm. In attendance at the meeting were; Korchyk, Chalmers, Fox, Couchman, Hoit, Airport Attorney Tribbett, John Feister from BF&S, Scotty Hepler, Joel Pierce and Tim Edmonds from Sweet Aviation, Tony and Nick Gaerte, and community members Reva and Jim Hatfield. Bob Patterson, Jess Myers and one anonymous person attended virtually.

Approve Agenda: Korchyk presented the agenda for the March 17, 2023 Board Meeting for approval. Chalmers made a motion to approve the agenda, Fox seconded. With a rollcall vote as follows, Myers – Yes, Chalmers – Yes, Patterson – Yes, Korchyk – Yes, and Fox – Yes, the motion passed.

Minutes: Korchyk presented the February 17, 2023 meeting minutes for approval. Fox made a motion to approve the meeting minutes, with a second from Chalmers. With a rollcall vote as follows, Myers – Yes, Chalmers – Yes, Patterson – Yes, Korchyk – Yes, and Fox – Yes, the motion passed.

Claims: Korchyk presented the March 2023 claims docket for approval. Chalmers made a motion to approve the regular claims and the additional claims docket, with a second from Fox. With a rollcall vote as follows, Myers – Yes, Chalmers – Yes, Patterson – Yes, Korchyk – Yes, and Fox – Yes, the motion passed.

FBO Brief: Hepler stated for the month of January they have sold 8,621 gallons of JetA and 1,886.05 of AvGas. There were 9 aircraft rentals, 31 training sessions, 3 flight reviews and 17 simulator sessions, and 1 discovery flights. The flight school has 3 new students. 4 aircraft have been in for maintenance.

There are several personnel hired, a second CFII, 2 Customer Line Techs, and an A&P. There have been 10 Of the 12 ground school session so far averaging 6-students per class. The next schedule class starts April 19th though Jul 19th.

Manager Brief: Couchman stated that he previously sent out a new t-hang lease for review. This was amended by Couchman, Hoit, Fox and Korchyk, and then sent to Tribbett for review. He asked that the Board officially approve the updated lease. Chalmers made a motion to approve the updated lease with a second from Patterson. With a rollcall vote as follows, Myers – Yes, Chalmers – Yes, Patterson – Yes, Korchyk – Yes, and Fox – Yes, the motion passed. He then asked for the Board’s thoughts on raising T-hangar rents. After some discussion the Board decided to address the increased rents at the July meeting.

He then asked the Board for their thoughts on how they would like to proceed with respect to both recent issues with equipment failures and future closures and artificially shortening of RWY 9-27, and how that will affect our commercial operators. After some discussion, Sweet Aviation was asked to put together a document that is their best guess on how much they will lose during the 2023 construction season. The Board will address further at their April meeting.

Couchman presented Resolution 2023R-2, a Resolution Reestablishing a “Cumulative Building Fund” Pursuant to IC 8-22-3-25 for discussion and action. Chalmers made a motion to adopt Resolution 2023-1 with a second from Fox. With a rollcall vote as follows, Myers – Yes, Chalmers – Yes, Patterson – Yes, Korchyk – Yes, and Fox – Yes, the motion passed.

Engineer/consultant Brief Feister asked for board action to approve AIP 34 Pay Request 6 for FAA reimbursement in the amount of \$21,266.38, \$19,140.00 fed share, \$1,063.32 state share and \$1,063.32 local share. Paterson made the motion to approve the AIP 34 PR6 with a second from Chalmers. With a rollcall vote as follows, Myers – Yes, Chalmers – Yes, Patterson – Yes, Korchyk – Yes, and Fox – Yes, the motion passed.

He asked for Board action to approve AIP 34 Change Order 1 with Fleming Excavating, Inc., for \$0.00 and a reduction in contract time of 30 calendar days. Chalmers made a motion to approve sending the AIP 34 Change Order 1, with a second from Fox. With a rollcall vote as follows, Myers – Yes, Chalmers – Yes, Patterson – Yes, Korchyk – Yes, and Fox – Yes, the motion passed.

Finally he asked for board action to award the Self Service Fuel System contract to Hoosier Equipment Service Inc., not to exceed \$370,838.00, and BF&S will work with the contractor and the Airport staff to attempt to value engineer to a lower cost. Chalmers made a motion t to award the Self Service Fuel System contract to Hoosier Equipment Service Inc., not to exceed \$370,838.00, with a second from Fox. With a rollcall vote as follows, Myers – Yes, Chalmers – Yes, Patterson – Yes, Korchyk – Yes, and Fox – Yes, the motion passed.

Attorney Brief: None.

Board Member Briefs: Fox asked if there was going to be a preview of the items at the Meese Chapel. Couchman stated that this will be 100% online. Fox stated that for the month of February there were 48 jet ops, 186 helicopter ops, 38 multi-engine ops, 700 single engine ops, for a total of 972 operations for the month. Korchyk stated that as a tenant of Smith Field, they were notified of construction interferences as well.

Upcoming Events: None.

Public Comments: None.

Adjournment: The meeting was adjourned at 2:01 p.m.

**Next meeting April 21, 2023
Public Meeting at 1:00 PM
DeKalb County Airport
Glenn Rieke Terminal Building**

Jesse Myers – President

Jerry Korchyk – Vice President

John Chalmers – Member

Bob Patterson – Member

Randy Fox –Secretary