



DeKalb County Airport Authority

2710 County Road 60 STE 200 | Auburn, IN 46706-9568

Jess Myers, President
Jerry Korchyk, Vice President

John Chalmers, Member
Don Tribbett, Attorney

Bob Patterson, Member
Randy Fox, Secretary

MINUTES

January 20, 2023

DeKalb County Airport Authority Scheduled Meeting: The DeKalb County Airport Authority met for the regular monthly meeting which began at 1:00 pm. In attendance at the meeting were; Myers, Korchyk, Chalmers, Fox, Couchman, Hoit, Airport Attorney Tribbett, John Feister from BF&S, community member Tony Gaerte, Scotty Hepler from Sweet Aviation, and Rick Collins the newly appointed DCAA Council Liaison. Myers opened the meeting with the Pledge of Allegiance.

Officer Elections: John Chalmers made a motion to retain the same Officers for 2023 as were in office for 2022. So Jess Myers, President, Jerry Korchyk, Vice President, Randy Fox, Secretary, and Russ Couchman Treasurer. Korchyk seconded the motion. The motion carried unanimously.

Approve Agenda: Myers presented the agenda for the January 20, 2023 Board Meeting for approval. Fox made a motion to approve the agenda, Chalmers seconded. The motion passed unanimously.

Minutes: Myers presented the December 16, 2022 meeting minutes for approval. Chalmers made a motion to approve the meeting minutes, with a second from Korchyk. The motion passed unanimously.

Claims: Myers presented the January 2023 claims docket for approval. Fox made a motion to approve the claims with a second from Korchyk. The motion passed unanimously.

FBO Brief: Hepler stated for the month of November they have sold 10,421 gallons of JetA and 1,070.8 of AvGas. There were 2 aircraft rentals, 2 training sessions, 1 flight review and 4 simulator sessions. The GWB Private Pilote Ground School has begun with two session out of 12 completed already. There were 5 students the first night and 6 the second. The flight school has 2 new students. There is one annual in progress and there is a new flight instructor dedicated to GWB.

Manager Brief: Couchman stated that he needed a motion for the following transfers:

Transfer From 101001210 General Fund Office Supplies:

To General Fund Utilities in the amount of \$27.69

To General Fund Banking Services/Fees in the amount of \$58.95

He stated that there was on final payroll and cell phone stipend and some final banking fees for 2022. Korchyk made a motion to approve the transfers as presented with a second from Chalmers. The motion passed unanimously.

Consultant/Engineer Report: Feister presented AIP 33 Pay Request 12 in the amount of \$337,669.10, 100% Fed share. Korchyk made a motion to approve submitting AIP 34 PR 3 #12 with a second from Chalmers. The motion passed unanimously.

He asked for Board action to approve the Certificate of Substantial Completion to VTF Excavation. Fox made the motion to approve the Certificate with a second from Korchyk. The motion passed unanimously.

He asked for Board action on AIP 33 Change Order reducing the contract in the amount of \$209,447.92, Chalmers made a motion to approve the reduction with a second from Fox. The motion passed unanimously.

He asked for Board action to submit AIP 34 PR 5 in the amount of \$24,874.00, 90% fed share (\$22,387, 5% state and local share both at \$1,243.30. Korchyk made a motion to approve AIP 34 PR 5 with a second from Fox. The motion passed unanimously.

He asked for Board action to submit 2022 VirTower Traffic Counter for INDOT Reimbursement in the amount of \$1,200. Chalmers made a motion to approve the Traffic Counter grant to the state with a second from Fox. The motion passed unanimously.

He asked for Board Action on the AIP 36 Supplemental Grant Application in the amount of \$3,859,474.21. Korchyk made a motion to submit AIP 36 with a second from Chalmers. The motion passed unanimously.

Attorney Brief: Tribbett reported that the Airport closed on the church earlier this month. He also stated that the Conference representative stated that they didn't want anything left in the building. He suggested that we auction the contents.

Board Member Briefs: Fox stated that for the month of December there were 58 jet ops, 86 helicopter ops, 18 multi-engine ops, 467 single engine ops, for a total of 629 operations for the month.

Upcoming Events: None.

Public Comments: Rick Collins was introduced as our new Council Liaison. He stated that he has been to the Airport many times but never got the behind the scenes tour.

Adjournment: The meeting was adjourned at 1:50 p.m.

**Next meeting February 17, 2023
Public Meeting at 1:00 PM
DeKalb County Airport
Glenn Rieke Terminal Building**

Jesse Myers – President

Jerry Korchyk – Vice President

John Chalmers – Member

Bob Patterson – Member

Randy Fox –Secretary