



DeKalb County Airport Authority

2710 County Road 60 STE 200 | Auburn, IN 46706-9568

Jess Myers, President
Jerry Korchyk, Vice President

John Chalmers, Member
Don Tribbett, Attorney

Bob Patterson, Member
Randy Fox, Secretary

MINUTES

July 16, 2021

DeKalb County Airport Authority Scheduled Meeting: The DeKalb County Airport Authority met for the regular monthly meeting which began at 1:00 pm. In attendance at the meeting were; Myers, Korchyk, Patterson, Chalmers, Couchman, Hoit, Airport Attorney Tribbett and John Feister from BF&S, Lara and Tony Gaerte from Century Aviation and Fox attended virtually. Myers opened the meeting with the Pledge of Allegiance.

Approve Agenda: Myers presented the agenda for the July 16, 2021 Board Meeting for approval. Patterson made a motion to approve the agenda with a second from Chalmers. With a rollcall vote – Chalmers-aye, Patterson-aye, Korchyk-aye, Fox-aye, Myers-aye. The motion passed unanimously.

Minutes: Myers presented the June 18th, 2021 meeting minutes for approval. Korchyk made a motion to approve the previous meeting minutes with a second from Patterson. With a rollcall vote, Chalmers-aye, Patterson-aye, Korchyk-aye, Fox-aye, Myers-aye, the motion passed unanimously.

Claims: Myers presented the July 2021 claims docket for approval. Korchyk made a motion to approve the claims with a second from Chalmers. With a rollcall vote, Chalmers-aye, Patterson-aye, Korchyk-aye, Fox-aye, Myers-aye, the motion passed unanimously.

Manager Brief: Couchman stated that Mr. Leonard Vincint, airport neighbor to the south, had some ditch work done at the same time the County was doing ditch maintenance and asked if we would split the \$1,987.50 bill with him. We did the same thing about a decade ago, and at that time asked that Mr. Vincint please come to use prior to having the ditch work done in the future. A very large portion of our property drains into Mr. Vincent's ditch so paying a portion of the bill seems reasonable. After some discussion, the Board directed Couchman to split the bill with Mr. Vincint and draft a letter stating that we need prior notice in the future.

Couchman then presented the 2022 budget. He stated, in short, the General Fund Budget is increasing by \$500.00, the levy by approximately \$100,000.00, but we are still over \$150,000.00 below our maximum levy, the Cumulative Airport Building Fund budget and levy are staying the same, and the Rainy Day Fund does not have a levy but we anticipate a federal grant so the entire grant amount will be included in this initial appropriation, if the state allows it. After some discussion, Patterson made a motion to approve the 2022 budget and levy and direct Couchman to

proceed in submitting to the County Council, with a second from Chalmers. With a rollcall vote, Chalmers-aye, Patterson-aye, Korchyk-aye, Fox-aye, Myers-aye, the motion passed unanimously.

FBO Brief: Lara Gaerte stated that student, renter, and maintenance hours are down just a little, fuel is up from last year but last year was horrible, car rentals are up just a bit.

Consultant/Engineer Report: Feister presented Work Order 16 - CR62 Right Of Way Conveyance for \$7,200.00. This is to coordinate with the County to give them CR 62 when it is complete. Patterson made a motion to approve Work Order 16 with a second from Chalmers. With a rollcall vote, Chalmers-aye, Patterson-aye, Korchyk-aye, Fox-aye, Myers-aye, the motion passed unanimously.

He then presented the Reimbursable Agreement with AT&T to move the phone lines to follow the new CR 62 road route. This agreement was vetted through Mr. Tribbett and changes made. Fox made a motion to approve the Reimbursable Agreement with AT&T with a second from Patterson. With a rollcall vote, Chalmers-aye, Patterson-aye, Korchyk-aye, Fox-aye, Myers-aye, the motion passed unanimously.

Pay Request 9, AIP 29 was presented for Board Action in the amount of \$128,121.30. Korchyk made a motion to approve AIP Pay Request 9, with a second from Fox. With a rollcall vote, Chalmers-aye, Patterson-aye, Korchyk-aye, Fox-aye, Myers-aye, the motion passed unanimously.

Change Order 1 for CR 62 construction, AIP29 was presented. This is a change in the material used for stabilization of the roadway of roughly \$20,000.00 of which 100% is federally funded. Patterson made a motion to approve Change Order 1 for CR 62 construction (AIP29) with a second from Korchyk. With a rollcall vote, Chalmers-aye, Patterson-aye, Korchyk-aye, Fox-aye, Myers-aye, the motion passed unanimously.

Feister went on to explain that the FAA asked if we would like to roll our NPE money for 2021 into 2022 or if we would like to commit it for the Runway Extension Project. It's still unclear whether a larger discretionary grant will be awarded to us for 2021, but we advised the FAA we will use our NPE nonetheless. Feister asked the Board for approval to submit AIP31 "Plan B" NEI only Grant Application for partial reimbursement of professional services for the Runway extension project Part A – Grading and Drainage for \$166,666.00 at 100% federal funding. Chalmers made the motion to approve AIP31 Plan B, with a second from Korchyk. With a rollcall vote, Chalmers-aye, Patterson-aye, Korchyk-aye, Fox-aye, Myers-aye, the motion passed unanimously.

Attorney Brief: Tribbett stated that the Haley property, the last property needed for the runway extension, closed escrow last month. He stated that the efforts made to change the County UDO is very positive and seem to be moving in a good direction. Patterson asked who should be contacted to make sure the process is continuing and that we are in-the-loop. Couchman stated that he would reach out to Chris Gaumer for information.

Board Member Briefs: Fox stated that the County committee working on the COVID 19 grant moneys has our proposed self-fueling site as a possible project.

Upcoming Events: EAA Vintage Chapter 37 hosting a B-25 August 12-15.

Public Comments: None.

Adjournment: The meeting was adjourned at 2:07 p.m.

**Next meeting August 20, 2021
Public Meeting at 1:00 PM
DeKalb County Airport**

Glenn Rieke Terminal Building

Jesse Myers – President

Jerry Korchyk – Vice President

John Chalmers – Member

Bob Patterson – Member

Randy Fox – Secretary