



DeKalb County Airport Authority

2710 County Road 60 STE 200 | Auburn, IN 46706-9568

Jess Myers, President
Jerry Korchyk, Vice President

Donn Starkey, Secretary
Don Tribbett, Attorney

Bob Patterson, Member
Randy Fox, Member

MINUTES

December 18, 2020

DeKalb County Airport Authority Scheduled Meeting: The DeKalb County Airport Authority members met for the regular monthly meeting which began at 1:00 pm. In attendance at the meeting were; Myers, Korchyk, Starkey, Fox, and Patterson. Airport Attorney Tribbett, and John Feister from BF&S. Airport Manager Couchman and Airport Assistant Manager Hoit attended in person, as did President Myers, and Vice President Korchyk, Member Fox, and Member Patterson. Secretary Starkey, Feister and Tribbett attended virtually. Lara Gaerte from Century Aviation attended in person as did Mr. and Mrs. Dickmeyer. Myers opened the meeting with the Pledge of Allegiance.

Approve Agenda: Myers presented the agenda for the December 18, 2020 Board Meeting for approval. Fox made a motion to approve the agenda. Korchyk seconded. The motion passed unanimously with a rollcall vote as follows: Myers aye, Korchyk aye, Fox aye, Patterson aye, Starkey aye.

Minutes: Myers presented the October 16, 2020 meeting minutes for approval. Starkey made a motion to approve the previous meeting minutes with a second from Fox. The motion passed unanimously with a rollcall vote as follows: Myers aye, Korchyk aye, Fox aye, Patterson aye, Starkey aye.

Gaerte asked why everyone's attendance is allocated to the first paragraph and hers is in the FBO brief instead of up where everyone else is. There was some confusion, Couchman said he would research the question and get it fixed. Upon further research, Lara Garete was not in attendance at the previous meeting and therefore was not listed as such in the first paragraph.

Transfers: Couchman explained that we need to transfer money from Rainy Day Fund Infrastructure 245001490 to Rainy Day fund Principal on Debt 245001385 to cover the additional \$150,000.00 payment towards principal that the Board will be voting on in the claims section. A motion was made by Starkey to approve the transfer, seconded by Patterson. The motion passed unanimously with a rollcall vote as follows: Myers aye, Korchyk aye, Fox aye, Patterson aye, Starkey aye.

Claims: Myers presented the November 2020 claims docket for approval. Patterson made a motion to approve the claims with a second from Fox. The motion passed unanimously with a rollcall vote as follows: Myers aye, Korchyk aye, Fox aye, Patterson aye, Starkey aye.

Manager Brief: Couchman presented the 2021 Salary Resolution 2020 R-4. He explained that while this is not mandated by state law for airport authorities, the auditors like to see it and so therefore we continue to pass them annually. Korchyk made a motion to approve the 2021 Salary Resolution 2020 R-4 with a second from Patterson. The motion passed unanimously with a rollcall vote as follows: Myers aye, Korchyk aye, Fox aye, Patterson aye, Starkey aye.

The floor was turned over to Susan Dickmeyer. She stated that they continue to look for a new home but due to the market, they are struggling. After some discussion, Korchyk made a motion to extend their lease at \$1.00 per month through the end of May 2021, with a second from Patterson. The motion passed with a rollcall vote as follows: Myers aye, Korchyk aye, Fox aye, Patterson aye, Starkey nay.

FBO Brief: Gaerte stated that she had a formatting issue and therefore didn't get the reports sent out. She will send out after the meeting. She stated that the flight school and rental is up over last year, maintenance is up, AvGas is up for the year while Jet-A is down.

Consultant/Engineer Report: Feister stated that the CR 62 project is going well. Tree clearing is complete and pilings have been driven and concrete poured into them. Work is suspended for the holidays, it will continue on January 4th. He submitted for discussion AIP 29 Pay Request #2 in the amount of \$162,000.00. Fox made a motion to approve submitting AIP Pay Request #2 for payment with a second from Patterson. The motion passed unanimously with a rollcall vote as follows: Myers aye, Korchyk aye, Fox aye, Patterson aye, Starkey aye.

Feister then submitted to the Board Amendment # 1 to Work Order #7 Runway Extension Design for discussion. He explained that due to the FAA asking to break the project into smaller pieces, the Work Order needed to be amended. Starkey made a motion to approve Amendment #1, with a second from Fox. The motion passed unanimously with a rollcall vote as follows: Myers aye, Korchyk aye, Fox aye, Patterson aye, Starkey aye.

He then submitted the 2021 CIP for Board action. This was submitted in November for review and discussion. Patterson made a motion to approve and submit the 2021 CIP, with a second from Korchyk. The motion passed unanimously with a rollcall vote as follows: Myers aye, Korchyk aye, Fox aye, Patterson aye, Starkey aye.

Finally, Feister presented the automobile parking exhibits for consideration. After some discussion, it was determined that Feister and staff will work on amending the West option and get back to the Board in January. He then presented the additional pavement to be installed at the new maintenance facility on the south side of the airport. Korchyk made a motion to approve the pavement as drafted on December 18, 2020 and move forward with seeking quotes, with a second from Patterson. The motion passed unanimously with a rollcall vote as follows: Myers aye, Korchyk aye, Fox aye, Patterson aye, Starkey aye.

Attorney Brief: Tribbett stated that the appraisal and review appraisal of the Haley property should be complete by the January Board Meeting so he should be seeking approval to make an offer on the property at the January meeting.

He also stated that the Nelson property, and anything left on the property belongs to the airport after December 31, 2020. After some discussion Patterson made a motion directing staff to get quotes for removal of the home and any remaining property after the first of the year, with a second from Starkey. The motion passed unanimously with a rollcall vote as follows: Myers aye, Korchyk aye, Fox aye, Patterson aye, Starkey aye.

Committee Briefs: None.

Board Member Briefs: None.

Upcoming Events: None.

Public Comments: Lara Gaerte asked why not use some incentives to get private funds involved in building hangars. Her concern is that her hangar customers will not come back after the short-term closure during the runway extension project. Couchman stated that we will do our best to participate in any incentive Century chooses to undertake in respect to their hangar tenants. Feister stated that the runway will only be shortened to 4,000' for 60-90 days, as a conservative estimate initially, and then possibly closed for a short period later in the project.

Adjournment: The meeting was adjourned at 2:48 p.m.

**Next meeting January 15, 2020
Public Meeting at 1:00 PM
DeKalb County Airport
Glenn Rieke Terminal Building**

Jesse Myers – President

Jerry Korchyk – Vice President

Donn Starkey – Secretary

Bob Patterson – Member

Randy Fox –Member