

**DeKalb County Airport Authority  
Board Meeting Participation Utilizing Electronic Communication Policy**

**POLICY AND PROCEDURE MANUAL**

**Section 1: Board Meeting Participation Utilizing Electronic Communications  
Policy**

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**Section 1: Board Meeting Participation Utilizing Electronic Communication Policy**

**1.1 General Information**

The DeKalb County Airport Authority adopts this “Board Meeting Participation Utilizing Electronic Communications Policy” which will take effect on January 1, 2026. This policy will comply with IC 5-14-1.5-3.6 which took effect July 1<sup>st</sup>, 2016. It will allow Board Members who cannot be present at a monthly scheduled Board Meeting to participate in the meeting by electronic communication means if they so desire.

**1.2 Members Present**

At the regularly scheduled monthly Board Meeting, at least two (2) of the Board Members must be present in person to conduct the meeting. The Chair of the meeting must be physically present to effectively run the meeting. Up to three (3) Board Members may participate in the meeting utilizing an electronic means such as teleconference calls or video conference equipment. Those participating by electronic means will be counted as present at the meeting, will count towards a quorum and are able to vote.

**1.3 Roll Call Vote**

All votes cast by the Airport Authority where at least one (1) member is participating by electronic means will be taken by a roll call vote.

**1.4 Members Attendance**

Each Board Member is required to physically attend at least one (1) meeting annually.

**1.5 Acceptable Electronic Communications Means**

A member of the Airport Authority who is not physically present at a meeting of the governing body may participate in a meeting of the governing body by electronic communication only if the member uses a means of communication that permits (1) the member; (2) all other members participating in the meeting; (3) all members of the public physically present at the place where the meeting is conducted to simultaneously communicate with each other during the meeting.

### **1.6 Superseding of Previously Adopted Policy**

This policy supersedes, repeals, and replaces that certain Board Meeting Participation Utilizing Electronic Communications Policy adopted by the Board of the DeKalb County Airport Authority on August 19, 2016, and effective that same date.

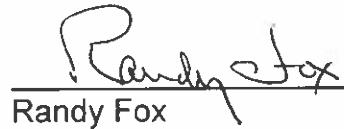
Approved by:  
**DeKalb County Airport Authority**

  
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Jerry Korchyk

  
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Randy Fox

ADOPTED this 19<sup>th</sup> day of December 2025.

**Effective Date: January 1, 2026**